



THURLTON PARISH COUNCIL

Minutes of Meeting held on Monday 8th December 2025 at Village Hall 7.30pm

Present

Cllrs. Paul Jackson (Chair), Rob Blayney (Vice Chair), Mick Erskine, Andy Whiting, and Doug Wright.
Gill Crossland (Clerk).

1. Apologies received and accepted - Ref 12/25/01

Cllrs. Teresa Miller and Emma King

Barry Stone County Councillor for Clavering, Cllr. Andy Evans (Thurlton District Ward).

2. To receive Declaration of Interest – Ref 12/25/02

None declared

3. Minutes of previous meeting – Ref 12/25/03

10th November 2025 minutes were circulation to all Councillors prior to meeting. These were agreed by all council members and signed by Chairman.

Proposed Cllr. Jackson, seconded by Cllr. Wright.

4. Public Participation Session - Ref 12/25/04

No members of public present

5. Matters Arising from previous Minutes - Ref 12/25/05

No matters arising.

6. County/District Councillors, Community Policing, Local Organisations, Clubs and Individuals with specific responsibilities – Reports and Information - Ref 12/25/06

Clerk had received no reports.

7. Management and Maintenance of P.C Assets – Ref 12/25/07

- a) Accident book for playing field was noted with no accidents being reported.
- b) Clerk informed Council that letters had been sent out to organisations and regular users requesting nominations to join Village Hall Committee. It was agreed that Clerk should send out a follow up letter as the Parish Council requires a reply by end of December 2025.
- c) Online Playgrounds quote was circulated to all Councillors prior to the meeting. Attempts to secure the seesaw and take out of action had failed with netting continuously being removed. Our insurers have noted our attempts but for safety reasons Councillors agreed the seesaw should be dismantled. Cllr. Erskine proposed further quotes be obtained from Playground contractors for immediate and ongoing maintenance needs, seconded by Cllr. Blayney. All hands in favour.

- d) Nothing had been received from the Allotment Committee regarding gate closure so this was agreed to be moved to January 2026 meeting.

8. Highways/Traffic Calming/Footpath Matters - Ref 12/25/08

Cllr. Jackson reported that brackets for the SAM3 unit had been fixed with the unit due to be put up imminently. Clerk is awaiting a fixture date from NCC for the School sign.

9. Planning - Ref 12/25/09

- a) 2025/3234 – No objections
- b) Duplicated item
- c) 2025/3565 – No objections

Cllr. Wright proposed above en bloc, seconded by Cllr. Blayney. All hands in favour.

- d) The Planning and Infrastructure Bill was circulated to all Councillors prior to meeting.
- e) The Future of Local Government in Norfolk Consultation was circulated to all Councillors prior to meeting. It was agreed that this should be moved to January 2026 meeting.
- f) Supplementary Planning documents received from SNDC were circulated to all Councillors prior to the meeting. It was agreed that this should be moved to January 2026 meeting.
- g) Supplementary Planning Documents were circulated to all Councillors prior to the meeting. It was agreed that this should be moved to January 2026 meeting.

Clerk to re-send documents e-g to all Councillors prior to January 2026 meeting.

10. Finance Ref 12/25/10

- a) Payments

£26.00 Clerks working from home monthly allowance
£257.33 Clerks salary
£800.00 Woodman Tree Services Ltd – Field and highways reductions
£100.00 Thurlton Church Room - Donation
£702.00 Westcotec – part payment SAM 3 Unit
£4,267.00 Country Fund Account – School SAM Unit
£280.00 GS Tractor Services – grass cutting
£4,713.60 Westcotec – balance payment SAM 3 Unit
The following paid by DD or debit card
£13.49 HP Ink
£52.00 ICO annual subscription
£89.99 McAfee annual subscription
£38.58 Screwfix – SAM Unit locks
£30.17 Universal Textiles – SAM Unit lock

- b) Accounts were being finalised by Cllr. Miller and Clerk for January 2026 meeting.
- c) Proposed budget was discussed. With the absence of Cllr. Miller it was agreed that this should be postponed to January 2026 meeting when the budget and precept will both be agreed.
- d) Re-new ICO annual subscription @ £52.00 22nd December 2025
- e) Re-new McAfee annual subscription @ £89.99 24th December 2025

Cllr. Erskine proposed A-D en bloc, seconded by Cllr. Jackson. All hands in favour.

11. Government Statutory Consultation Ref 12/25/11

Government Devolution updates were circulated to Councillors prior to the meeting.

12. Correspondence – Ref 12/25/12

- a) Complaints regarding early bin collections had been passed over to ward Cllr. Evans as Clerk had been unable to resolve.
- b) Clerk to advise enquirer on planning application 2025/3125 that their comments had been submitted and stands.
- c) Clerk advised that the Parish Council's nomination for The Community Shop to receive the King's Award had been unsuccessful. Council were saddened to hear this result but agreed that all the volunteers were much appreciated by the community.

Cllr. Blayney advised Council that he was continuing to work through the application for Thurlton to obtain a 'Dark Skies' status. This is a lengthy process which will take time to complete.

13. Date of next Meeting – Monday 12th January 2026. Thurlton Village Hall 7.30pm

No further business meeting closed at 9pm

Signed..... Date.....

Gill Crossland
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