

THURLTON PARISH COUNCIL

MINUTES of MEETING held on January 10th at 7.30pm

PRESENT

Cllrs. Paul Jackson (Chair), Ange Jones (Vice Chair), Cllrs. Claire Kinzel, Mick Erskine, and Gill Crossland (Clerk)

APOLOGIES RECEIVED AND ACCEPTED - REF 01/22/01

Councillor Barry Stone (Norfolk County Councillor), Councillor James Knight (Thurlton District Ward), Cllr. Teresa Miller.

We were sad to receive Cllr. Ian Ashdown-Nichol resignation.

DECLARATIONS OF INTEREST – REF 01/22/02

Cllr. Ange Jones in respect of Community Shop

ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING - REF 01/22/03

Clerk to check with Insurance Company what the current liability position is with Mill Lane and the cost to cover liability if it is not already covered. **Completed**

Cllr. Knight to pass over details of shop front grant so that Clerk may advise the Community Shop Committee Board. **Completed**

Clerk to chase or re-order buffers. **Carry Fwd. February 2022 meeting**

Cllr. Jackson to install rubber handle on see-saw. **Completed**

Clerk to communicate duties carried out by Play Area Warden and arrange for adverts to go on social media. **Completed**

Cllr. Ashdown-Nichol and Clerk to arrange installation asap for yellow grit bin. **Carry fwd. February 2022 meeting**

Clerk to check if adult exercise post still has instructions attached. **Not attached**

Clerk to carry Mill Lane forward to February 2022 agenda when quotes should be available to be considered. **Completed**

Cllr. Jones to contact Cllr. Barry Stone to enquire if further grants are available to apply for. **Completed**

Clerk to obtain prices to purchase orange mesh for top and bottom of Mill Lane. **Completed**

Clerk to carry forward planning item 2021/1759 to the agenda of Parish Council meeting on the 14th February 2022. **Completed**

Clerk to add Queens Platinum Jubilee Beacons 2nd June 2022 to February agenda. Also, to invite all groups of the community to nominate a committee member to gather ideas and generate a real community effort to make this a monumental event for the village. **Completed**

Clerk to arrange posters and flyers for Councillor vacancy. **Completed**

Clerk to speak with Cllr. Knight to see if 20 mph speeding limit

sign outside school would come within the grant available to him. **Completed**

Cllr. Jones to speak with Cllr. Stone to see if further funds would be available for Mill Road project. **Completed**

1. MINUTES OF PREVIOUS MEETING – REF 01/22/04

Minutes of the 13th December 2021 were agreed by Council and signed by Chairman

Proposed Cllr. Kinzel and seconded Cllr. Jones.

COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES – REPORTS / INFORMATION – REF 01/22/05

Police Report received and circulated.

Cllr. Kinzel reported on the Village Hall meeting.

Action –

MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 01/22/06

Clerk confirmed that our insurance Company Avia covers us for liability of Mill Lane.

Clerk informed Council that orange mesh to cordon off Mill Lane was going to cost £35.99 including pegs. Cllr. Jones to inquire if a builder will donate any.

Clerk has received one quote and another builder needs further information.

Clerk has been in touch with grant supplier and a 50% of the total amount is being considered. Also, Cllr. Barry Stone was positive that he had a small amount left in funds available to him which he is happy to allocate for this purpose. This would possibly be in the region of £1,000 – £2,000. Council still has over £7,000 in CIL money to spend. If Council used these funds from the bank account it would leave just over £4,000 before this year's precept hit the account. This means there would still be available a reserve in the bank to cover our planned budget.

Council is looking to contribute funds to be agreed for the CCTV camera planned for the entrance to the playing field. However, it was unanimously felt that bringing Mill Lane back to usability for the disabled and emergency services had to be given priority.

Council would look to keep the post at the top of the playing field in place to discourage unauthorised users to get access to the playing field. Keys would need to be cut and it was agreed that the Clerk, Queens Head pub and a key safe on the Village Hall should be sufficient if the need arise. When clearing the

area, we would look to make sure room either side of the post was sufficient for mobility scooters and wheelchairs to gain access without needing a key.

Clerk had received communication from McAfee, but cover was confirmed until December 2022.

Freeola for the domain email address's was up for renewal and it was unanimously agreed to keep the direct debit in force to renew automatically.

On the 10th of December 2021 Cllr. Jones phoned Norfolk County Council with regards to the floods on the bend on Beccles Road. Cllr. Jones reported that it was so bad it had become a danger to life. NCC was going to send someone to have a look at the situation. After three days of no-one coming to inspect the bend Cllr. Jones again contact NCC and requested flood signs be put up on either end of the bend as the situation had now worsened. NCC said it could take six weeks for someone to attend to the problem by flushing out the drains again. The dirt is coming off the fields straight onto the road and blocking the `long term solution` that NCC put in place about three years ago. This was pipework directing the excess water into the pond on one of the farms. However, this clearly is also getting blocked up and Cllr. Jones will continue communicating with NCC, pushing for a permanent sign `liable to flood`.

Clerk has placed an advert in the Rav Mag regarding the voluntary vacancy for a playing field inspector. As the Rav Mag is not due out until February Clerk carried out an inspection in January 2022. It was agreed that the Clerk carries out a monthly inspection, at least throughout the winter, until a volunteer comes forward. In the months of high usage this may have to revert to a weekly check.

It has been noticed that several highway signs have been knocked down coming into and around the village. Sadly, the Queens 90th birthday celebration tree at the top of Links Way green has been completely snapped off at the base.

Action - Clerk to do risk assessment on Mill Lane for Insurance Company.

Clerk to order orange mesh if Cllr. Jones unable to get any.

Clerk to send information requested to enable a further quote to be received.

Cllr. Kinzel to make further enquiries to see if more funds are available elsewhere.

Clerk to enquire if any lottery funding maybe available to us.

Clerk to send out to Council names of Companies approached for a quote.

Cllr. Jones to refer to continuous previous contacts regarding the floods

on the bend and email the senior engineer to find out what their plans are and when we can expect some permanent action to be taken. In the meantime, should there be a fatal accident Council will

hold NCC responsible
Clerk to continue with monthly checks being completed for the
playing
field.
Cllr. Jackson to fix yellow grit bin in place ready for when NCC
comes
round to fill up.
Clerk to obtain price for two plaques for adult playing equipment.
Cllr. Jones to report the damaged sings to Highways.
Clerk to advise donors of the Queens celebration tree to see if they will
replace and whether SNDC permission will be required.

2. HIGHWAY/TRAFFIC CALMING/FOOTPATH MATTERS – REF 01/22/07

3. PLANNING - REF 01/22/08

PATHS/TRAILS

Service Delegation of footpaths Agreement. This is a good thing if we can get footpaths cut cheaper than SNDC. It would give PC more control where was cut and how often depending on budget.

Action: Cllr. Jones to continue looking into this and bring to the next meeting.

CHEQUES/FINANCE – REF 01/22/09

£239.20	Clerks wages.
£17.50	50% Clerks broadband.
£9.99	Clerk printer ink January 2022
£7.20 DD	MyFreeola
£59.99	Renewal of Microsoft 365 (2022)
£100.00	Renewal of Clerks & Councils Direct (agreed December Minutes under communications)

Action: Clerk to check if printer plan is reduced down a level will it still carry forward print pages owing to us.

Proposed by Cllr. Kinzel and seconded by Cllr. Jones

ACCOUNTS – REF 01/22/10

Clerk informed Council that our precept with the 5% increase will be £7,442.00. The 5% increase for every band D property works out at £1.01 per month. Bands higher or lower than a band D would see a slightly different increase/decrease.

Chairperson signed declaration as at 8th November 2021 which was the date Council agreed the precept increase.

Bank balance as of 3rd December 2021 was £20,294.26

Full Accounts sent out to Councillors.

Action: Clerk to send off Precept paperwork to SNDC.

1. COMMUNICATIONS – REF 01/22/11

Following Councillor Ian Ashdown-Nichol's resignation we now have two vacant positions. One is co-opted but the new position will have to go under notice by SNDC.

Posters are displayed in the shop and both Parish Council notice boards and flyers have been printed and posted through some doors. A piece has also been put in the Ravmag. Everyone needs to be proactive to get these positions filled as soon as possible.

Action: Clerk to notify SNDC of new vacancy so they can advertise.

Clerk to arrange for more flyers to be put through doors.

2. GENERAL DISCUSSION – REF 01/22/12

The request for a donation to Norfolk Citizen Advice was declined on this occasion. Unanimous decision.

Queens Jubilee first meeting will be in January. Invites to meet and build a committee have been sent out to all groups of the community. Parish Council would be happy to pay for the Village Hall for meetings if needed but the Pub is looking a better option.

It was unanimously agreed that Clerk would try another person to look at mole hills on the playing field. Unfortunately, the person we normally use will not return following his equipment being stolen.

Action – Clerk to chase Norton Chapel, Bowls Club, Thurlton Primary and Thurlton Pre-School for volunteers.

Clerk to carry forward to February 2022 meeting where a sub Committee can be set up for the Queens Jubilee.

Clerk to ask shop if they would like to be point of display for plaque.

Clerk to send Cllr. Jackson a list of 2022 meeting dates to be displayed on our website.

DATE OF NEXT MEETING- Monday 14th February 2022 7.30 pm Thurlton Village Hall

Meeting finished at 9pm

Signed..... *Date*.....

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